

Checklist for presentations

2IV95 – Seminar Visualization

The following checklist is used at ASCI conferences. These are annual meetings of the research school ASCI, where PhD students present their work. Study them carefully, and let them inspire you for the preparation of your presentation.

Contents

1. Is the problem clearly introduced and stated?
2. Is clearly explained what has been found?
3. Are conclusions given?
4. Are there not too many details?
5. Will the presentation encourage the audience to read the paper?
6. Other

Presentation

1. Are the slides clear and legible?
2. Can the speaker be understood well?
3. Does the speaker formulate clearly?
4. Is the presentation well-timed?
5. Is the presentation enthusiastic and lively?
6. Does the speaker look to his audience?
7. Does the speaker react adequately to questions?
8. Other